

# Annual Report

**1st October 2019 to 30th September 2020**

***“To know Christ and to make Christ known”***

**Anglican Parish of Ocean Grove & Barwon Heads**

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## **AGENDA - Annual Parish Meeting 2019-2020**

1. The minutes of the previous annual meeting 24 November 2019 3
2. The reception of the parish electoral roll
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4. An annual report on the proceedings of the parish council together with a report by the parish council on the pastoral care, evangelism, social and ecumenical programmes of the parish and on future plans for the parish 9
5. Reports by other parish groups
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9. The election of churchwardens and members of the parish council
10. The election of an auditor or independent examiner
11. The election of lay representatives to the parish incumbency committee
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13. Parish Statistics 23
14. Any other matters of parochial or general church interest.

## Parish of Ocean Grove & Barwon Heads

### Minutes - Annual Parish Meeting Sunday 24th November 2019.

Meeting started: 11.23am. Attendance: 51 Apologies: 23 (see below)

1. Reception of the Minutes of the Previous Annual Parish Meeting, 25 Nov 2018 passed on the motion of Jon Mamonski seconded: Helen Edwards
2. Reception of the Parish Electoral Roll: 138, deleted 18, added 10 moved: Margaret Powell seconded: Janet Paisley
3. Annual report of the Vicar  
*Thanks for notable contributions by retiring Council members Steve Gitsham retiring as warden, George Jacimovic, Janet Paisley and, taking her statutory Sabbatical, Margaret Powell.*
4. Report of the Parish Council and reports by other Parish Groups presented:

Pastoral Care: *Jill needs information for her greeting card ministry*

Barwon Heads Focus Group

Op Shop: *transitions have worked well; Margaret was commended at their annual meeting*

St Peter's Library

VCE Girls' House

Beryl queried the absence of financial details. *House has only been operational 3 months in this period; expenses only rent and manager. Full financial breakdown will be included next year. The funds have 4 months reserve, more donations are coming in and grants have been applied for. Foundation to be set up. Girls will pay \$100 per week, \$15 rent and \$85 utilities, with a requirement to learn budgeting.*

5. Annual report of the Parish Wardens

All reports received on the motion of Alison Aitken, seconded by Anna Carey-Nicholson

6. The Audited Accounts for 2018-9 and Treasurer's Report  
*As our income is declining, \$40,000 was put aside from our reserves as we had budgeted for a possible curate, but this was not required. Noted that around 17% of our income is claimed by the Diocese. We have 10 bank accounts, each committed for a specific purpose.*  
moved: David Singleton seconded: Hazel Ford

7. Presentation of the Budget for the forthcoming year (approved by P C 13/11/19)  
*The budget as presented has a deficit of \$70,000 if we employ a curate.*  
George Findlay queried this amount as untenable in the long term. *The vicar responded that it was not envisaged as a continued expense.*  
Ian Boyd queried the possibility of renting out our Barwon Heads house to supplement our income. *Although a possibility, this involves considerable lateral expense.*
8. The election of 2 Parish Wardens and 4 Members of Parish Council  
Declared elected - Wardens: Cathy Coleman (1 still to be appointed)  
Councillors: Dee Gitsham, Bronwyn McPherson, Elise Perry, Bev Stephenson  
Vicar's appointments – Warden: Beryl Slocombe  
Councillors: Jane Carrigg, Steve Gitsham
9. The election of an Auditor or Independent Examiner  
*In abeyance. To be the responsibility of the wardens.*
10. The election of 2 Lay Representatives on the Parish Incumbency Committee  
3 nominations; ballot held, counters Helen Edwards and David Singleton.  
elected: George Findlay, Dawn Northfield,
11. Confirmation of Eucharistic Assistants, 2018-9  
4 additions to published list. moved: Barry Aitken, seconded: Lorraine Clarkson
12. Presentation of statistics on worship and attendance 2018-9  
provision of update for St Peter's.  
Received on the motion of Peter Brown, seconded by Adrian Lyons.
13. Strategic Planning document endorsed on the motion of Jon Mamonski, seconded by Helen Edwards  
meeting concluded: 12.15pm

A brief Council meeting followed

Cathy Coleman was appointed secretary with Bronwyn McPherson as backup.

Op Shop distribution approved on the motion of Dee Gitsham seconded by Cathy Coleman.

The wardens appointed Bev Stephenson as treasurer, and Cathy Coleman as wardens' representative on the Incumbency Committee.

<u>Attendance</u>			<u>Apologies</u>
Alison Aitken	Lesley Fenton	Margaret Powell	Pat Brady
Barry Aitken	George Findlay	Patricia Payne	Marilyn Burgess
David Bayne	Jeanne Findlay	Jill Poole	Joy Chellew
Rina Bayne	Hazel Ford	Stella Scheiner	John Donaghey
John Bedggood	Edna Gasson	David Singleton	Kathy Donaghey
Betty Boyd	Chris Hense	Patti Singleton	Bob Fraser
Ian Boyd	Penny Hense	Beryl Slocombe	Gaye Fraser
Peter Brown	Eden Joseph	Rosemary Stark	Rhonda Gillard
Florence Cameron-Granville	Jeanette Joseph	Ross Tarry	Carole Herbert
Anna Carey-Nicholson	Adrian Lyons	Bert Tilley	Chris Herbert
Lyn Carey-Nicholson	Wendy Lyons	Shirley Trimble	John Hoult
Jane Carrigg	Jude Major	Judy Wells	Lois Hoult
David Clarkson	Jon Mamonski	Tom Wells	Barry Judd
Lorraine Clarkson	Karen Mamonski	Dawn White	Pam Learmonth
Cathy Coleman	Bron McPherson	Bill Wood	Jeni Maxwell
Eileen Di Santo	Dawn Northfield		Gayee Minotti
Lulu Dixon	Vin O'Loughlin		John Minotti
Helen Edwards	Janet Paisley		John Northfield
			Bryan Olsen
			Shirley Olsen
			Elise Perry
			Bev Stephenson
			Dot Sutcliffe

## Vicar's Annual Report 2020

### Overview

This has been an extraordinarily challenging year for me personally, for the parish, and for our wider community. Despite these challenges, we continue to see signs that God is at work in us and with us. I am greatly encouraged by the strength and resilience of our faith community, and more grateful than ever to be called to ministry in this place.

Since our buildings were closed in March we have been doing everything we can to maintain the life and health of the parish in the face of these challenges. This has included updating the Parish Website, establishing a Facebook Page, building a full email distribution list for the parish and developing Virtual Church.

## **Personal**

It is not my normal practice to focus on the personal in my report, but this year has been exceptional in this, as in so many other ways. Most of you know that I travelled to England in late February to spend a month supporting my sister who needed very extensive abdominal surgery to remove a cancer. I am delighted to say that she made a good recovery from the procedure, and after 6 months of chemotherapy has been declared cancer-free.

In early August, I was diagnosed with early stage Breast Cancer, for which I had surgery on August 18<sup>th</sup>. I have since undertaken a 4 week programme of radiotherapy. My doctors advise that Chemotherapy is not required, but I will have a 5 year programme of medication to prevent a recurrence of the cancer.

I am grateful beyond measure for the prayers and support that you as a parish have shown me throughout all this. The tide of love and care has carried me through in a wonderful way. I am also hugely thankful that I could be confident that the parish was in good hands throughout. My thanks go to Shirley Littrass for acting as Locum while I was overseas, to Jill Poole for providing continuity and looking after things while I was recovering from surgery, and to John Northfield, Edwin Lang and Chris Herbert for carrying the responsibility for preaching during my medical leave.

## **Discipleship/Christian formation**

Many of our regular activities, and some planned events for 2020 had to be postponed because of the COVID 19 restrictions. This included the postponing of our proposed Alpha courses, and our regular Lent quiet days.

Two quiet days were conducted during Advent 2019 – one at All Saints’ and one at St Peter’s. Attendance at All Saints’ was disappointing, but it was good to see 8 people spending time at St Peter’s. My thanks to Cathy Coleman for conducting the All Saints’ quiet day, and for her preparation of the meditation space at All Saints’.

I wrote a series of 6 Lenten Studies on the theme “Who is Jesus?”. About 60 people in the parish used these either for individual study or as part of a study group.

## **Life groups**

The restrictions of the past 6 months have been a challenge for our life groups. Despite the difficulties, one group has met consistently using Zoom, and another has begun, also using Zoom. 2 other groups are not meeting, but maintain contact and offer prayerful support to one another informally.

## **Pastoral**

We are truly blessed in this parish to have the Rev’d Jill Poole as our honorary Pastoral Associate. Jill’s gifts in pastoral visiting, Nursing home ministry and other areas of pastoral care are of the highest calibre, and it is wonderful to be able to entrust much of the ongoing pastoral work of the parish to her. During the months of COVID19 restrictions Jill has maintained phone contact with many parishioners and has also extended her ministry of sending cards to people in difficult circumstances.

My own pastoral ministry continues to focus on visits to those in hospital or dealing with particular crises, ministry with the dying and the bereaved, and counselling when requested.

We have also established a Pastoral Support Network which means that every parishioner is regularly contacted by a member of the team. Specific needs are reported back to Jill Poole or myself. Virtual Church has also allowed some folk who have been unable to come to church regularly for some years to join us every week – an argument for continuing some sort of on-line presence after this crisis is resolved.

### *Condolences*

We have been saddened this year by the deaths of two parishioners who had, over time, made a great contribution to the life of the parish through their involvement at St Peter's. Margaret Howard had been living in aged care for some years, but was remembered with great affection by many. John Bedggood was actively involved in our faith community until the last weeks of his life, and his death is a great loss to us. We thank God for Margaret and John and their life among us.

### **Worship**

Since March, our Virtual Church service on Zoom each week has become the cornerstone of our parish life. I'm particularly grateful that my husband Andrew suggested Zoom as the best model for us to use, and to Jon Mamonski for embracing the challenge of operating the system in a way that has allowed us to do more than we could otherwise. My thanks to John Minotti for stepping into the unknown both as service leader as we began while I was still in mandatory self-isolation after returning from overseas, and for subsequently training in the technical leadership of our services.

It has also been fabulous to have Jill Poole involved in leading many of our services over the past couple of months. This was a great blessing to me when I was on medical leave, but is also of value as an opportunity for the parish to experience Jill's ministry during these challenging times. It has also been great to have Cathy Coleman leading regularly in her capacity as Lay Reader.

For those interested in statistics, I offer the following summary:

Number of current worshippers (some quite intermittent) in parish directory	133
Total number of people who have never engaged with Virtual Church . . . .	40
Number of regular worshippers not engaged with Virtual Church . . . . .	20
Typical weekly church attendance across 4 services . . . . .	102
Average Virtual Church attendance . . . . .	86

Jill Poole has also been conducting a monthly service for the residents of SeaViews Manor using Zoom.

## Christmas

I purchased some Advent resources, including a liturgy for lighting the Advent candles, from *A Sanctified Art*. These were very enthusiastically received by all the Sunday congregations.

Attendance at the Christmas services was a little lower than previous years. My observation would be that this is because so many of our regular worshippers were away. I don't think there was one Christmas service at which more than 30% of the congregation were regular members of the congregation. Despite this, we saw about 180 people at each centre on Christmas Eve or Christmas Day.

## Easter

Our Ash Wednesday services were attended by similar numbers to previous years, and it was a blessing that these services were in-person, before the Coronavirus outbreak.

It was particularly gratifying to see the numbers of people sharing in our Zoom worship on Good Friday and Easter Day. Copies of the orders of service for both were distributed to all those on our email list, and print copies went with the Bridge to those who don't have email.

## Outreach

COVID 19 restrictions meant that we have been unable to conduct our traditional Mother's Day and Father's Day outreach events, or to explore other opportunities for outreach.

## Professional development

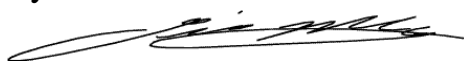
Late in 2019 I attended a seminar on Prevention of Violence Against Women.

Most of the professional development events I had planned to participate in this year have been cancelled, including the Ridley Preaching conference and the Diocesan Clergy conference. I arranged a private retreat for 4 days in August, and have participated in on-line training in professional supervision and ongoing education in ministry coaching.

## Finally....

The life of this parish is greatly enriched by the enthusiastic way in which so many people contribute by giving their time and energy to a wide range of tasks. This year, I want to particularly acknowledge all those whose hard work and creative thinking enabled us to maintain so much of our parish life during the times when our access to our buildings and the ways of doing things have been unavailable to us. Some of these roles are visible week by week, but many are not. It is always dangerous to name individuals, because I inevitably fail to mention someone important, but I want to say thank you to all those who work to keep our buildings and grounds in such good order, who provide hospitality and care, who contribute to our worship life, who provide administrative support, or support the life of the parish in other ways.

Blessings,





## **Report on the proceedings of the Parish Council Oct 2019-Sept 2020**

The council spends much time hearing reports, discussing, clarifying and approving expenditure and plans, from the Wardens and from parishioners, for activities and programmes, and endorsing donations eg from the Op Shop and the Mission distribution. Council is the forum where ideas for future directions are explored and also has a responsibility for giving support to the wardens in their various tasks.

A Covidsafe Officer was appointed, according to Diocesan and State requirements, to ensure all our continuing activities were compliant. Discussion of possibilities led to supervised opening of the church buildings and limited attendance communion services during June and July.

We attended a workshop on dealing with vulnerable people.

The Council decided, with the current uncertainty, that we not attempt to engage a first-year curate for 2021, but plan to employ one in 2022.

An office assistant was employed for part of the year, but the project was not continued.

A projection licence was acquired, but not yet in use.

The decision was made that we discontinue the purchase of printed offertory envelopes, and encourage alternative methods of giving.

### **Report on the pastoral care, evangelism, social & ecumenical programmes of the parish and on future plans of the parish.**

Many of our usual activities have been in abeyance for most of this year, and some planned ones will not yet start. A pastoral support network has been set up during lockdown, and may continue in some form.

Parishioners attend World Day of Prayer and regional Ecumenical worship.

Council considered the findings of the Mission Action Plan and helped initiate some follow-up, such as cards for requesting prayer after the service, inclusion of testimony, encouragement for Bible reading. Ministry with men was discussed, but we need a volunteer to co-ordinate. New group leaders need to be trained, and we are anxious to find a host in the Oakdene area. New and varied services need to be trialled to enrich our worship heritage, and congregation members to be invited to participate. Alpha has been postponed for this year but is planned for after Easter.

For further information on these programmes see:

Pastoral Care Report and Barwon Heads Focus Group Report.

*Cathy Coleman*

(Hon Sec)

## **Pastoral Care Report 2020**

As I reflect on this year, it has certainly been a year of unexpected events with many risks and challenges brought upon us by the Corona Virus epidemic. My thoughts turned to the comforting and encouraging words of 'The Good Shepherd' in Psalm 23.

Again it has been a great privilege to serve God, in serving His people amid the challenges and delights of ministry, both within and beyond parish boundaries through encounters and conversations with people both known and unknown to me in our local community. Ministering to grieving families has given me the opportunity to share God's love, being mindful of our Parish mission statement, "To know Christ and to make Christ known."

I continue to be grateful giving thanks for clergy and parish support and encouragement in my pastoral and ministry responsibilities this year. It has certainly been most inspiring and to work alongside parishioners, as together we respond to the call God has blessed each one of us with, to serve Him through the unique gifts of ministry given to each one of us.

"Snail Mail Ministry" has been busy especially during this isolation time. Greeting Cards "Thinking of You" and "Get Well" have been sent to members of our parish and others beyond our parish boundaries. Parishioners now residing in permanent Residential Care have received cards three times during the year, at Christmas, Easter and during the year, including parishioners who have not been able to regularly attend church services. With expert assistance, I have been able to lead services at Sea Views Manor, keeping the Christian connection.

My prayer is that we will continue to be open to the leading of the Holy Spirit, prompting, guiding and encouraging us, as we respond in Christian love and compassion, ensuring the ongoing effectiveness of our Pastoral Care Program--- a sign of a parish where members are welcoming to visitors, new parishioners and community residents and have a genuine concern and care for the physical and spiritual well-being for each other.

Together, may we rejoice in hope, be patient in suffering and persevere in prayer.

*Honorary Assistant Priest Jill Poole*

## OP SHOP REPORT 2020

It has been a different year to say the least. We have had to cope with the covid-19 restrictions and sanitizing rules.

We closed twice over the past months, but we reopened again on the 18th of September. All our volunteers have cleaned and refreshed the op-shop and their own homes, so we are all so glad to be back.

Our loyal customers are glad also. They have been understanding by not leaving goods when we were shut and generous with goods when we reopened.

Thank you to the staff for your great work. Some of our staff have chosen to have a break due to health reasons and we do appreciate all their great work.

We have been blessed with new volunteers so we can carry out our work with confidence. One of our new volunteers is Felicity Hocking who is the daughter of our original coordinator, Mrs Waterman. Great to have that happen, as it is our 40th year, marvellous how things turn around. We were to celebrate our anniversary this year but as we are unable to, we will do that in the future.

We still have an efficient way of sorting goods. Thanks to Chris and Trish and their helpful staff. Our good have to be quarantined for three days. It is working well.

Takings are down but I feel we will recover from this world pandemic if we are careful and observe the rules.

It is my great pleasure to serve God and the church by being coordinator alongside Jill Cooke and all the volunteers.

Thanks also to Rev Jill McCoy for her support. Our thoughts and prayers are with her and her family. God Bless.

*Margaret Powell coordinator with Jill Cooke*

### **Independent Examiner's Report**

I report to the committee members of the committee of management of the All Saints Opportunity Shop on my examination of the accounts of the All Saints Opportunity Shop which are set out on the attached financial statement for the year ended 30 September 2020

Responsibilities and basis of report

The committee members of the committee of management of the All Saints Opportunity Shop are responsible for the preparation of the accounts in accordance with the requirements of the Parish Governance Act 2013: Section 47

Having satisfied myself that the accounts of the All Saints Opportunity Shop are not required to be audited and are eligible for independent examination as the receipts in the preceding year was less than \$250000.

Qualification

Cash receipts are significant source of revenue for the All Saints Opportunity Shop and it is impractical to establish control prior to entry into the financial records. Accordingly I am unable to express an opinion whether cash receipts are complete.

Independent examiner's report - I have completed my examination.

I confirm that no matters have come to my attention in connection with the examination giving me cause to believe, except for the qualification referred to above, that the financial statements of the All Saints Opportunity Shop give a true and fair view of the financial position as at 30<sup>th</sup> September 2020

*D. Whan*

Douglas B Whan CPA; 8; Colite Street Barwon Heads 3227; 18/11/2020

All Saints Op Shop  
Financial Report for  
As at 30 September 20

<u>Cheque Account Income</u>		Month	Year to Date
1000	Sales (Cash & Cheques)	\$2,704.70	\$61,231.95
1100	Melbourne Cleaning Cloths	\$34.72	\$1,787.87
1200	Share Dividend	\$0.00	\$35.00
1300	Transfer from ADF	\$0.00	\$0.00
1400	Insurance Claims Paid	\$0.00	\$0.00
1500	Interest	\$0.00	\$6.26
1600	Miscellaneous	\$0.00	\$0.00
1700	Sales (EFTPOS)	\$621.00	\$18,953.72
1800	Spare	\$0.00	\$0.00
1900	Spare	\$0.00	\$0.00
2000	Spare	\$0.00	\$0.00
2100	Spare	\$0.00	\$0.00
<b>Total</b>		<b>\$3,360.42</b>	<b>\$82,014.80</b>
<u>Cheque Account Expenditure</u>		Month	Year to Date
3000	Office Supplies	\$0.00	\$0.00
3100	Equipment	\$165.00	\$335.00
3200	Building Repairs & Maintenance	\$0.00	\$655.60
3300	Equipment Repairs & Maintenance	\$0.00	\$0.00
3400	Staff Amenities	\$0.00	\$0.00
3500	Staff Functions	\$0.00	\$425.00
3600	Cleaning & Cleaning Supplies	\$0.00	\$0.00
3700	Transfer to ADF	\$0.00	\$0.00
3800	Petty Cash	\$0.00	\$0.00
3900	Distribution	\$0.00	\$98,778.50
4000	Bank Fees & Charges	-\$354.04	\$316.11
4100	Insurance Policy Excess	\$0.00	\$0.00
4200	Waste Disposal	\$1,501.00	\$1,501.00
4300	Food Vouchers	\$0.00	\$0.00
4400	Gifts	\$20.00	\$20.00
4500	Postage	\$0.00	\$0.00
4600	Quarantine Bale Rent	\$30.00	\$90.00
4700	Spare	\$0.00	\$0.00
4800	Spare	\$0.00	\$0.00
4900	Spare	\$0.00	\$0.00
5000	Spare	\$0.00	\$0.00
5100	Spare	\$0.00	\$0.00
5200	Spare	\$0.00	\$0.00
<b>Total</b>		<b>\$1,361.96</b>	<b>\$102,121.21</b>
<u>Available Funds</u>		ADF	
ADF 5004335		\$500.00	Income
Cheque Account		\$17,691.06	Transfer
Project Account (Closed)		\$0.00	Total
Community Bank Shares		\$500.00	
<b>Total Funds</b>		<b>\$18,691.06</b>	

This group deals with All Saints' as a part of the Barwon Heads community and is normally informed by an open congregational meeting, one Sunday a month. This is welcomed as an opportunity for planning, fellowship, communication and sharing. Currently it is held by informal chat.

We met for Advent and Lent Studies, and associated Quiet Days.

The garden is looking good, thanks to all those who mowed, weeded, pruned and planted.

#### Jigsaw and Board Games Lending Library:

The library has obviously been closed for half the year, solace being provided by boxes of free puzzles and games (accompanied by packet of wipes!) for collection from the porch. It is now cleaned, tidied, refreshed and ready for use again.

#### Community outreach

Spring and Autumn newsletters were distributed to our church community and to known local Anglicans.

A stall in aid of bushfire victims raised \$300.

In the first half of the year, community members were welcomed in to share the Advent and Lenten Meditation Space and the fortnightly Labyrinth. The Meditation nights were replaced by themed prayer stations.

The picnic area and the benches have been well used (and sanitised!) during the 'take-away only' time.

Unfortunately, the planned film nights could not be run.

The Theos mission team met at All Saints' to run their summer programme, and they were welcomed with lunch in the garden. As well as their work with youngsters at the Rotunda, the Theos had a programme of community service. No word is out as to their plans for this year.

#### Barwon Heads churches

We have had our usual meeting with the other Barwon Heads churches, shared Community Carols and joined in World Day of Prayer. We held a combined ecumenical service for All Saints' Day, and distributed information to the community. Resulting from the meetings, a 'linking' Holy Week and Easter project provided wooden crosses draped with appropriate liturgical colours in front of each church. The link for Christmas, as well as the usual matching stars, was the erection of 2-dimensional crib scenes, constructed by the Men's Shed.

### **ST. PETER'S ANNUAL LIBRARY REPORT     01/10/2019 - 30/09/2020**

The Library and Card ministry have unfortunately been closed since the corona virus lockdown.

We look forward to resuming the face to face contacts as soon as allowable. We thank you all for your assistance, donations, custom, and support during this disruptive time.

*Patti Singleton.*

## **MISSION SUPPORT GROUP**

The Mission Support Group was formed in February this year, to carry on the work of the former Missionary Fellowship, which ceased to operate several years ago.

The members of the Group are Betty Cameron, George Findlay, Tom Wells and John Minotti (NEW MEMBERS WOULD BE MADE MOST WELCOME).

The roles of the Group are:

1. Advise Parish Council on the distribution of Mission Funds.
2. Place a weekly awareness raising item in The Bridge, highlighting the work and needs of the various missions which the parish supports.
3. In conjunction with the Vicar, arrange for mission speakers to visit the Parish. This has been prevented in 2020 by Covid - 19.
4. Seek ways of keeping in touch with our Link Missionary Rowan.
5. To re-introduce Mission Bottles as a fundraiser to add to the annual amount allocated by Parish Council. This project is under way but has also been curtailed by Covid-19.

The mission allocation for 2020, and recipients of the funds, as recommended by the Group and approved by Parish Council, are as follows:

Anglican Overseas Aid	\$1000	Anglican Board of Missions	\$500
African Enterprise	\$500	Aust Fellowship of Evang. Students	\$600
Bible Society	\$500	Bush Church Aid	\$500
Church Miss. Society	\$3000	Christian Leaders College (PNG)	\$500
Far East Christian B'casting	\$500	Mission Aviation Fellowship	\$500
Mobile Mission. Maintenance	\$300	Nungalinya College (Darwin)	\$800
Scripture Union	\$500	Sparklit (formerly SPCKA)	\$500
TEAR Australia	\$500	Gideons	\$300
The Leprosy Mission	\$500	Barnabas Fund	\$500
<b>TOTAL - \$12,000</b>			

### **Report from our Link Missionary Rowan**

“At the end of January I attended the annual retreat for clergy and pastors of the Indonesian Anglican Church. It was encouraging to meet people who until then were only known by name, and to worship and learn together.

However, since then I have been ‘working from home’ in Australia, because of Covid-19. I have been dividing my time between supporting the 5 Indonesian nationals who pastor congregations in a large Indonesian city, preaching, working on 2 translation projects, and mentoring 2 pastors.

In these times it is fortunate that much of this work can be done using Zoom, but it doesn't provide the same level of connection as being able to meet in person. So I am looking forward to returning to Indonesia next year and reconnecting with friends and ministry partners.

Thanks so much for your partnership with me - your prayer, care, support and encouragement is greatly appreciated.” *Rowan*

## Debbie's Place Annual Meeting Report

November 2020

Debbie's Place was officially launched in July last year, and we welcomed our first Bellarine SC year 11 student in November, after several months of preparation. This has since swelled to three students – our capacity. One student is completing year 12 this year.

Amelia Ford, our **manager**, has ably handled the challenges of supporting our students learning remotely, and managing the house. She has set up excellent structures, procedures and guidelines which see the house operating smoothly. An **assistant manager** moved into the house to support Amelia during the isolation period, and will leave us at the beginning of December this year. We have an applicant for this role. Our manager Amelia will also be moving on at the end of January to pursue her interrupted nursing career. We are sorry to lose her, but completely support her decision. We are currently advertising this position.

Our **committee** has been mainly meeting remotely this year, and fund-raising efforts have had to be put on hold. This has had a significant effect on our ability to generate funds, but we have managed to stay solvent due to several generous donations and a couple of successful grant applications.

**Funds** remain an ongoing concern. We are very thankful to Shirley Whitford, our committee grants writer, and her successful applications on our behalf. I'd like to acknowledge the support that we've had from the All Saints' Op Shop, the parish and the Carols in the Park, led by Jon Mamonski. Thank you to generous members of our congregation who have contributed to our ministry. Thanks too, to Tom Hudson who is working on our behalf to find a corporate donor, and Tony Armstrong-Carrigg who has offered to help fundraise.

**Publicity** During the year we have had an article published recently in the TMA, and instituted a monthly newsletter which is distributed by email. We have also featured in articles in The Ocean Grove Voice and The Bellarine Times.

In other news one of our students successfully applied for a scholarship from Zonta, which enabled her to buy the camera she wanted for her art class. Zonta also provides each new resident with a Welcome Pack when they arrive. Thanks to Kirsty Tweddle who introduced us to Zonta.

Thank you to all our dedicated **committee members**, Jill McCoy (Chair), Adrian Irwin (Deputy Chair), Isabel Harkness, Jane Coveny, Glenys Tilley, Janet Paisley, Shirley Whitford, Judith Major and Diane Spicer, and others who have helped with gardening and working bees.

Finally, although we are not pushing an agenda at Debbie's Place, we definitely see our work as a ministry. We aim to give value and unconditional love to the young people we encounter, and to model Christian lives and values that will hopefully cause some to question and search for more. Thank you to those who pray for our work.

*Jane Carrigg*

*Founder and Project Manager*

## HEARTS AND CRAFTS

This year is our 5th year of Hearts and Crafts. Up to 20 ladies meet every Monday morning from 10am to 1pm at St Peter's for coffee, chats helping each other in many ways and to knit, sew, craft and crochet for 5 different charities. An amazing amount of work is achieved and the people who receive these articles are always so appreciative.

A big thank you must go to Bert Tilley and some of the men in the parish for helping to set up tables and chairs.

During this difficult time we have been able to continue our crafts and keep in touch but are looking forward to the day we can all be together again.

*Lesley Burnett*

## Wardens Report

Even though we have not been allowed inside our churches for worship for a long time, a lot has been happening with the maintenance of our buildings.

A new oven was installed in the vicarage and a new fence on the east side of St Peter's Church. A thank you to Peter Snell for removing the growth before the fence could be erected, and also for maintaining the gardens and lawns.

The gutters were vacuum cleaned at all four properties.

We wrote a new Interment protocol for the laying to rest of ashes of the deceased at St Peters and All Saints.

The wardens have inspected all properties, written a report and prioritised repairs. All Saints' will be painted early November after some rotting timber is replaced. Recently the Church has been completely cleaned outside prior to painting, which will commence on Monday 9<sup>th</sup> November 2020

A thank you to Dawn White's son-in-law and to John Minotti for keeping the grass at All Saints' tidy, and to Sonja for maintaining the flower beds.

St Peter's is to have window ledges painted inside and out, also pergola on north side of church and cracks on the inside repaired. Peter Snell will paint all three exterior crosses.

Bev Stephenson and her husband James are inspecting the old church at St Peter's to visualise ideas for its future. The exterior will be painted next year.

Waterman House at Sheepwash Road, Barwon Heads has been occupied most of this year by temporary caretakers Chris and Penny Hense, and we recently engaged in a six month commercial lease arrangement with new Tenants on Friday 9<sup>th</sup> October. The new Tenants are in occupancy at the House which is being managed by Bellarine Property in Barwon Heads. We have already received the first monthly payment.

Bev Stephenson our treasurer has done an amazing job this year overcoming many problems – thank you Bev.

Big thanks to Ross Tarry for keeping on top of our Health and Safety.

*Signed      Beryl Slocombe      Tom Hudson      Cathy Coleman*



## **The Audited Parish Accounts and Treasurer's Report**

My first year as Parish Treasurer has been tempestuous and has really tested my resilience.

A number of factors have contributed to this, the main one being the lack of support from the Diocese. Their ever-changing payroll staff this year meant many errors were made and were consequently difficult to rectify; there was a consistent lack of communication, and then of course COVID-19. I am extremely grateful to God and to those who have consistently prayed for my continued well-being and I hope and trust that if re-appointed I will have an easier time in the role over the next financial year.

### **Operational Costs – Points to note**

With COVID-19 affecting our normal worship, our offertory income is significantly, yet understandably, down around 27%, marginally offset by our reduced utilities costs down by 33% due to the closure of both churches. Gratefully, our parishioners adjusted to the church closures and either opted to take up the planned giving scheme through the Anglican Diocesan Fund (ADF); deposited or transferred funds to our CBA account, or sent regular personal cheques/cash. On behalf of the Parish, your acceptance of the changing times, is very much appreciated.

Our Property Insurances are also down 57% from the previous financial year. We were also eligible, and approved, to claim the JobKeeper Allowance. Both meant that our deficit this year is not as dire as was expected.

To note: Our Mission allocations were down about 12.5%, a direct result of the lesser allocation from the Op Shop's closure, however we continue to benefit from this allocation as well as the proceeds from our annual fair.

### **In appreciation**

I want to express my utmost grateful thanks to David Singleton, who has given tirelessly of his time and shared his extensive knowledge, enabling me to have a solid grounding in our Parish Finances, which I hope to continue to expand on, and consolidate, with further experience in the role.

I also thank George Findlay, having consistently been my cash counting offside and good listener.

### **Independent Examiner**

I have had the privilege to work with last year's Independent Examiner, Doug Whan. Doug has been invaluable in his assistance and recommendations going forward. As a small parish, we only need to have our finances independently examined, rather than engage an accredited auditor and I thank Doug for doing this.

*Bev Stephenson*

*Treasurer*

## Independent Examiner's Report

I report to the churchwardens of the Parish Council on my examination of the accounts of the Anglican Parish of Ocean Grove with Barwon Heads which are set out on the attached financial statement for the year ended 31<sup>st</sup> September 2020

### Responsibilities and basis of report

The churchwardens of the Parish Council are responsible for the preparation of the accounts in accordance with the requirements of the Parish Governance Act 2013: Section 47

Having satisfied myself that the accounts of the Anglican Parish of Ocean Grove with Barwon Heads are not required to be audited and are eligible for independent examination as the receipts in the preceding year was less than \$250000.

### Independent examiner's report

I have completed my examination.

I confirm that no matter have come to my attention in connection with the examination giving me cause to believe that the financial statements of the Anglican Parish of Ocean Grove with Barwon Heads give a true and fair view of the financial position as at 30<sup>th</sup> September 2020



Douglas B Whan CPA  
8 Colite Street Barwon Heads 3227

Date 18th November 20120

# Anglican Parish of Ocean Grove with Barwon Heads

## Profit & Loss

October 2019 through September 2020

	All Saints	Parish Council	St Peters	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
ADOM	0.00	0.00	0.00	0.00
Bank Interest	1,569.45	3,273.67	2,034.07	6,877.19
Diocesan Grants	0.00	5,840.00	0.00	5,840.00
Donations	450.00	12,690.52	352.82	13,493.34
Fund Raising	621.50	0.00	13,328.60	13,950.10
Funerals	0.00	0.00	210.00	210.00
Jobkeeper Allowance	0.00	19,454.51	0.00	19,454.51
Mission Income	74.95	63.30	218.30	356.55
Offertory	12,660.45	13,455.00	52,063.09	78,178.54
Op. Shop Distribution	26,000.00	23,500.00	0.00	49,500.00
Rent	125.00	0.00	2,872.10	2,997.10
<b>Total Income</b>	<b>41,501.35</b>	<b>78,277.00</b>	<b>71,078.98</b>	<b>190,857.33</b>
<b>Expense</b>				
Administration	166.36	3,341.40	1,424.44	4,932.20
Diocesan Assessment	0.00	11,030.90	0.00	11,030.90
Discipleship	0.00	-90.00	-47.77	-137.77
Gifts	0.00	75.00	0.00	75.00
Hospitality & Catering	0.00	0.00	125.77	125.77
Insurance Property	950.81	9,312.03	3,284.04	13,546.88
Mission Expense	0.00	12,243.35	0.00	12,243.35
Parish Dinner	0.00	-148.05	0.00	-148.05
Parish Outreach Activities	0.00	55.00	0.00	55.00
Parish Staff	0.00	86,866.86	0.00	86,866.86
Property Management	1,332.00	2,561.62	5,010.86	8,904.48
Publications	0.00	403.70	0.00	403.70
Utilities	1,743.48	6,524.31	3,247.33	11,515.12
VCE Girl's House- Lay Personnel	0.00	0.00	0.00	0.00
Worship	0.00	1,040.28	323.11	1,363.39
<b>Total Expense</b>	<b>4,192.65</b>	<b>133,216.40</b>	<b>13,367.78</b>	<b>150,776.83</b>
<b>Net Ordinary Income</b>	<b>37,308.70</b>	<b>-54,939.40</b>	<b>57,711.20</b>	<b>40,080.50</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Allocation to Parish Council	18,313.15	-54,939.40	36,626.25	0.00
<b>Total Other Expense</b>	<b>18,313.15</b>	<b>-54,939.40</b>	<b>36,626.25</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>-18,313.15</b>	<b>54,939.40</b>	<b>-36,626.25</b>	<b>0.00</b>
<b>Net Income</b>	<b>18,995.55</b>	<b>0.00</b>	<b>21,084.95</b>	<b>40,080.50</b>

**Anglican Parish of Ocean Grove with Barwon Heads**  
**Balance Sheet**  
As of September 30, 2020

	Sep 30, 2020
<b>ASSETS</b>	
Current Assets	
Current/Savings	
All Saints	
A.D.F. Reserve Accounts	
Res. INV 443008834. 21/03/'20	83,486.65
Total A.D.F. Reserve Accounts	83,486.65
ADF Planned Giving A.S.05008915	121.31
Total All Saints	83,607.96
Parish Council	
A.D.F. Reserve Accounts	
ADF- INV 443008826. 24/08/'20	101,675.29
ADF-W'man H'se M.R.SAV 05004869	20,249.24
ADF - V.M. Reserve SAV 05005035	22,256.77
Total A.D.F. Reserve Accounts	144,181.30
ADF - At Call A/C 05004858	51,715.62
CBA - At Call A/c No.1005 0271	10,399.10
Total Parish Council	206,296.02
St. Peters	
A.D.F. Reserve Accounts	
ADF-Ext.M.Reserve SAV 05005008	31,128.89
Res.A/C's 443008962. 08/10/'20	171,884.44
Total A.D.F. Reserve Accounts	203,013.33
ADF Planned Giving SAV 05004625	351.81
Total St. Peters	203,365.14
Total Current/Savings	493,269.12
Other Current Assets	
Other Debtors	9,990.42
Total Other Current Assets	9,990.42
Total Current Assets	503,259.54
<b>TOTAL ASSETS</b>	<b>503,259.54</b>
<b>LIABILITIES</b>	
Current Liabilities	
Other Current Liabilities	
Benefit Clearing	
Vicar	6,075.39
Total Benefit Clearing	6,075.39
GST Tax Payable	-319.55
Other Creditors	212.56
Total Other Current Liabilities	5,968.40
Total Current Liabilities	5,968.40
<b>TOTAL LIABILITIES</b>	<b>5,968.40</b>
<b>NET ASSETS</b>	<b>497,291.14</b>
<b>EQUITY</b>	
Opening Bal Equity	5,000.00
Retained Earnings	452,210.64
Net Income	40,080.50
<b>TOTAL EQUITY</b>	<b>497,291.14</b>

**PARISH COUNCIL BUDGET 2019 - 2020**

EXPENSES:	ALL SAINTS	PARISH	ST. PETER'S
<b>Administration:</b>			
Cleaning & reqs.	\$ 159		\$ 2,575
Printing		\$ 618	
Stationery	\$ 103	\$ 515	\$ 103
Telephone		\$ 4,120	\$ 5,253
Hospitality/catering			\$ 206
Restocking first aid	\$ 52		\$ 103
Office & Computer Upgrade		\$ 3,515	
Mail Box/police checks/WWC		\$ 361	\$ 3,876
<b>Children Youth &amp; Families:</b>			
Playgroup	\$ 206		\$ 206
Youth & Family		\$ 206	
<b>Evangelism Activities:</b>			
** Church in Community		\$ 620	
Outreach Function		\$ 52	
Mission Allocation		\$ 14,420	\$ 15,092
<b>Diocesan Assessment:</b>		\$ 16,480	
<b>Discipleship:</b>		\$ 103	\$ 52
Small groups & study material	\$ 52		
<b>Insurance:</b>			
Church	\$ 1,133		\$ 3,090
Hall	\$ 670	\$ 1,803	\$ 1,236
Vicarage		\$ 1,030	\$ 4,326
W/House		\$ 618	\$ 1,648
<b>Property Management:</b>			
Buildings & Grounds	\$ 2,060		\$ 500
Vicarage		\$ 1,030	
W/House		\$ 2,060	\$ 3,090
<b>Publications: TMA</b>		\$ 309	
<b>Staff:</b>			
* Vicar Stipend		\$ 80,340	
Superannuation		\$ 9,452	
WorkCover		\$ 425	
Sickness & Accident Insurance		\$ 580	
Car Expenses		\$ 2,300	
Long Service Leave		\$ 1,596	\$ 94,693
Hon. Assoc. Priest - ministry expenses		\$ 1,545	
Conference / Retreat expenses		\$ 2,800	
<b>Utilities:</b>			
Electricity	\$ 2,100		\$ 2,101
Vicarage		\$ 1,050	
W/House		\$ 2,100	\$ 3,150
Water	\$ 525		\$ 630
Vicarage		\$ 1,050	
W/House		\$ 1,050	\$ 2,100
Gas			\$ 1,575
Vicarage		\$ 1,575	
W/House		\$ 840	\$ 2,415
<b>Council Rates &amp; Fire Levy</b>	\$ 824		\$ 361
Vicarage		\$ 824	
W/House		\$ 515	\$ 1,339
Commercial waste	\$ 1,030		
<b>Worship:</b>			
Church Supplies	\$ 206		\$ 618
Music / liturgy / licences		\$ 1,545	
Audio/visual repairs	\$ 100		\$ 103
	\$ 9,220	\$ 156,834	\$ 13,459
<b>Parish Income</b>		\$ 51,360	
		\$ 105,474	
<b>Plus Centre's Allocation</b>	\$ 44,378	\$ 105,474	\$ 70,316
<b>Budgetted Total Expenses</b>	\$ 53,598	NIL	\$ 83,775
<b>Less Income from Centres</b>	\$ 67,878		\$ 76,233
<b>Net Balance</b>	\$ 14,280		\$ 7,542
	<b>Parish Profit</b>	\$ 6,738.00	

\*Includes: Stipend, 50% Stipend Continuance Ins., 100% Sickness & Accident Ins. 15% Parish Superannuation, WorkCover & Long Service Leave, Motor Vehicle Costs including Registration, Comprehensive Insurance & Servicing.

\*\* Mother's Day flowers \$360 + Father's Day chocolates \$260

**PARISH COUNCIL BUDGET 2020 - 2021**

<b><u>INCOME:</u></b>		<b>ALL SAINTS</b>	<b>PARISH</b>	<b>ST. PETER'S</b>
ADF-Interest		\$ 505	\$ 2,020	\$ 2,020
Donations	Op. Shop	\$ 53,000		
	Sundry	\$ 103 \$ 53,103	\$ 4,950	\$ 1,010
Fundraising	Jig Saw Library	\$ 600		
	Fair			\$ 11,050
	General		\$ 1,000	
Diocesan Grants	AD Allowance		\$ 4,500	
JobKeeper			\$ 7,500	
Rental		\$ 1,010	\$ 24,825	\$ 3,090
Offertory	Open	\$ 5,040	\$ 2,080	\$ 36,619
	E.Planned Giving	\$ 7,620	\$ 4,485	\$ 22,105
	Parish Bonus			\$ 339
		\$ 12,660	\$ 6,565	\$ 59,063
<b>TOTAL RECEIPTS</b>		<b>\$ 67,878</b>	<b>\$ 51,360</b>	<b>\$ 76,233</b>

**FOR YOUR CONSIDERATION**

This budget is based on what we consider realistic numbers without any capital or major one off expenses. We see this as a "normal" budget scenario, in light of our current operations.

As can be seen from the budget figures our operating expenses exceed our income, thus calling on our Parish at Call Account and drawing down on our capital reserves.

This is seen as income and assessable by the Diocese, thus adding to our costs, which are already beyond our regular income.

## Eucharistic Assistants, 2020-21

Marilyn Burgess	David Clarkson	Cathy Coleman
Helen Edwards	George Findlay	Jeanne Findlay
Hazel Ford	Bob Fraser	Gaye Fraser
Dee Gitsham	Tom Hudson	Sandra Lea-Wood
Jon Mamonski	Andrew McCoy	Bronwyn McPherson
Gayee Minotti	Dawn Northfield	Janet Paisley
Margaret Powell	Beryl Slocombe	David Singleton
Patti Singleton	Bert Tilley	Judy Wells
Sonja Weeks	Dawn White	

## PARISH STATISTICS FOR 2019/2020

(October 2019 - September 2020)

*Please complete a form for each church in parish - if applicable. Combined parish figures will be accepted*

Parish of

Ocean Grove & Barwon Heads

Church:

combined parish figures

**Please return to the Registry by 4th DECEMBER 2020**

Most of the responses received from parishes are included in the statistics section of the Diocesan Yearbook and are used by various people. In other instances, the information is used in research projects carried out by the diocese. Your co-operation is sought in completing the data being collected. In instances where records are not maintained, your best 'guesstimate' would be appreciated.

### WORSHIP

- |  |  |
|--|--|
| <p><b>1 a</b> <span style="border: 1px solid black; padding: 2px 10px;">201</span> Number of public services wherever held* <b>excluding</b> weddings, funerals, private baptisms, services in residential facilities</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">109</span> Number of public Sunday services wherever held <b>excluding</b> weddings, funerals, private baptisms, services in residential facilities</p> <p><b>c</b> <span style="border: 1px solid black; padding: 2px 10px;">14</span> Number of publicised services held in residential care facilities</p> <p><b>2 a</b> <span style="border: 1px solid black; padding: 2px 10px;">5695</span> Total yearly attendance at all Public services ** <b>exclude</b> weddings, funerals, private baptisms, services in residential facilities</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">4407</span> Total yearly attendance** at all Sunday services <b>excluding</b> weddings, funerals, private baptisms, services in residential facilities</p> | <p><b>3 a</b> <span style="border: 1px solid black; padding: 2px 10px;">2725</span> Total Acts of Communion in public services* <b>excluding</b> private ministrations and services in residential facilities</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">2023</span> Total number of Sunday Acts of Communion <b>excluding</b> private ministrations and services in residential facilities</p> <p><b>c</b> <span style="border: 1px solid black; padding: 2px 10px;">155</span> Total Other Acts of Communion <b>including</b> private ministrations and services in residential facilities</p> <p><b>4 a</b> <span style="border: 1px solid black; padding: 2px 10px;">417</span> Total attendance at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">227</span> Total number of Acts of Communion at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p><b>5 a</b> <span style="border: 1px solid black; padding: 2px 10px;">97</span> Total attendance at Easter Day/Eve services</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> Total number of Acts of Communion at Easter Day/Eve services</p> |
|--|--|
- \* Include weekday and Sunday services    \*\* Include children and Non Communicants

### MEMBERSHIP

- |   |   |
|---|---|
| <p><b>6</b> <span style="border: 1px solid black; padding: 2px 10px;">145</span> No. on Church Electoral Roll presented at the Annual Parish Meeting</p> <p><b>7</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> No. of Baptisms</p> <p><b>8</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> No. of children admitted to Communion</p> <p><b>9</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> No. of persons received into the Anglican Communion</p> <p><b>10</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> No. of Confirmations</p> <p><b>11</b> No. of funerals conducted:</p> <p><b>a</b> <span style="border: 1px solid black; padding: 2px 10px;">4</span> in the churches of the parish</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> elsewhere</p> <p><b>12</b> No. of marriages conducted:</p> <p><b>a</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> in the churches of the parish</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">0</span> elsewhere</p> | <p><b>13 a</b> <span style="border: 1px solid black; padding: 2px 10px;">5</span> No. of continuing home/small groups</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">30</span> Total No. of persons in continuing home/small groups per week</p> <p><b>14</b> Estimated no. of frequent attenders - including at weekly programs/worship services (excluding CRE)</p> <p><b>a</b> <span style="border: 1px solid black; padding: 2px 10px;">1</span> Pre-school (0 - 5)</p> <p><b>b</b> <span style="border: 1px solid black; padding: 2px 10px;">1</span> Primary School</p> <p><b>c</b> <span style="border: 1px solid black; padding: 2px 10px;"></span> Secondary School</p> <p><b>d</b> <span style="border: 1px solid black; padding: 2px 10px;"></span> Post Secondary (under 25)</p> |
|---|---|

